

Minutes

Monday 4th July 2011 – 13.00hrs. Putteridge Bury Conference Centre

Members

Mr M Routledge	Chairman
Cllr N Brook	Hertfordshire County Council
Mrs G Clark	NATS Luton
Dr Davis	LADACAN
Cllr M Dolling	Luton Borough Council
Cllr Dr R Egan	Central Bedfordshire Council
Cllr J Gledhill	Bedfordshire Association of Town & Parish Councils
Cllr N Glover	Buckinghamshire County Council
Mr P Hack	LLA Branch – TGWU
Mr M Holden	Breachwood Green Society
Mr G Joy	Freight Airline Representative
Cllr B Lloyd	Hertfordshire County Council
Cllr J Lloyd	Stevenage Borough Council
Cllr M Muir	Vice Chairman - North Hertfordshire District Council
Mr M Nidd	LLATVCC
Cllr A Pawle	St Albans District Council
Cllr D Rowlands	Buckinghamshire County Council
Cllr Sir B Stanier	Aylesbury Vale District Council
Cllr D Taylor	Luton Borough Council
Cllr R Webb	BALC

Officers Representing

Mr C Briggs	St Albans District Council
Mrs K Goodman	LLAOL (Airfield Environment Officer)
Mr R Hiscock	Aylesbury Vale District Council
Mr N Horton	LLAOL (Projects)
Mr G Jones	LLAOL (Managing Director)
Mr R Koukkoullis	LLAOL (GM Airfield Operations)
Mr M Nahvi	Central Bedfordshire Council
Ms W Rousell	Luton Borough Council (Planning)
Mr N Thompson	LLAOL (Operations Director)
Ms L Wood	Dacorum Borough Council

Noise Consultant & Secretariat

Mr J Charles	Bickerdike Allen Partners
Mrs P Harris	Committee Administrator

1 Apologies for absence and substitution.

1.1 Apologies for absence were received from:

Mr T Lee – Airline Operators
Cllr D Bowater – Central Bedfordshire Council
Ms R Jones - Buckinghamshire County Council
Cllr Dr I Reay - Dacorum Borough Council
Cllr D Rowlands - Buckinghamshire County Council
Mrs C Smart - Chamber of Commerce
Mr G Twiss - PAIN
Mr B Webb- LLATVCC

The Chairman welcomed Cllr Netta Glover to the meeting and advised that Cllr Glover replaces Cllr Jennings as representative for Buckinghamshire County Council.

2. Minutes and matters arising from LLACC Meeting 11 April 2011

- 2.1 Item 2.1 – it was suggested that the increase in night movements be readdressed to the NTSC for further discussion.
- 2.2 Item 2.2 – LBC advised that the link on the LBC website was now complete to view the Economic Impact Study.
- 2.3 Item 2.7 – The Chairman advised that he has responded to the ADP Consultation and referred members to view the response under item 9 in correspondence.
- 2.4 Item 4.4 – The Chairman stated that this item had been raised at the PSSC. The Chairman advised that he has raised the issue at the Group Liaison Committee and commented on this under Agenda item 8.
- 2.5 Item 4.5 – Reference was made regarding the mid- term car park and the reduction in time to 30 minutes to drop-off or pick-up passengers. Members asked if any progress has been made to change this current situation as it was suggested that with the current bus times it does not allow enough time for drivers to get back to their cars within 30 minutes particularly with the current problems of traffic congestion in and out of the airport. LLAOL advised that the airport company took over control of the car parks on the 1st July and will take the opportunity review the current practices and feedback at the next meeting.
- 2.6 Item 5.14 – The Chairman advised that the Vice Chairman Cllr Muir attended the last Air Transport Forum meeting and will attend any future following LLAOL's approach for a member of LLACC to sit on the forum.
- 2.7 The Minutes from the 11th April were approved subject to any changes as above and signed.

3.0 Noise & Track Sub Committee Meeting 6 June 2011

3.1 The NTSC report to LLACC reviewed the period January to March 2011. It was noted that the airport was slightly busier than the same period for last year. However the decrease albeit small in total movements during the night period of 3% was noted by members. The night time contour has decreased by 11% along with the number of complaints (from 107 to 71) and complainants from 56 for the same period last year to 42 for this year.

3.2 Members were advised that airlines achieved 88% CDA compliance for arrivals, however the NTSC have requested LLAOL investigate further why CDA compliance at night as opposed to day was lower. NATS and the Airport have agreed to carry out further investigation. LLAOL/
NATS

3.3 The Chairman informed that work was ongoing to improve track keeping for westerly departures on the Clacton/Detling/Dover routes. Members were advised that easyJet have developed techniques in the simulator and were now trialling these with 10 flights per day. Much discussion ensued regarding the departures and the various flight managements systems in place on aircraft. The Chairman confirmed that the attitude of the pilots was very positive to help improve the local environment.

The Chairman referred to some local media attention and the letter received from a Flamstead resident and how the improved track keeping is now impacting on the village of Flamstead. EasyJet in particular have spent time and effort to show that aircraft can be flown with the existing NPR corridor and have been trying to find a solution to track the centreline as accurately as possible which was the request of various action groups on the committee.

3.4 LLAOL advised that the formal approval of the Noise Action Plan for Luton has not yet been received from DEFRA. Members were advised that the first six Noise Action Plans have been approved and will be published in the near future.

3.5 The Chairman briefed on the NTSC discussions regarding the perceived change of aircraft flying more over the south of Luton than in the past, during their first turn. LLAOL advised that this issue was discussed at FLOPSC and was still under review. LLAOL agreed to report further at future NTSC meetings. LLAOL

3.6 The Chairman advised that the CAA response to the Consultation responses on the Future Airspace Strategy was noted by NTSC members.

3.7 Members were advised that the Mobile Noise Monitoring Equipment was now active and will require safe areas where monitoring can be carried out. Any suggestions need to be forwarded to the Airport Environment Office.

4. Passenger Services Sub Committee Meeting 1 June 2011

4.1 The Chairman updated on the recent PSSC meeting and advised that they had reviewed the number of complaints received at the airport. The main areas complained about were security 55%, car parking 18%, airlines 13% and immigration 11%. It was noted that the number of complaints were low in comparison to the number of passengers transiting the airport during the period. (149 complaints received in total from over 2 million passengers).

4.2 Surface access issues were discussed and members were briefed on the new Surface Access Strategy.

4.3 Issues regarding accessible buses were discussed and it was suggested that the Airport website should inform which bus routes to the airport were accessible to PRM. It was suggested that all buses by the end of 2014 will need to be PRM accessible.

5. London Luton Airport Reports

5.1 Members were advised that Rupert Lawrie the new Commercial Director was now in position. LLAOL advised that recruitment was also underway for a new Health and Safety Senior Manager and a Car Parks Manager.

5.2 Operationally there has been much focus on On Time Performance and advised that progress has been made in some areas but is not consistent on a weekly basis. LLAOL continue to work closely with the airlines and ground handlers to improve the current level.

5.3 Members were updated on Airport Collaborative Decision Making (ACDM). ACDM is a large piece of work which is hoped will give long term benefits to OTP and environmental impact.

5.4 LLAOL updated members on the current security performance and advised that some issues remain during peak times. LLAOL advised that a detailed review is underway to identify opportunities to improve the current process and to ensure that an appropriate level of service is maintained.

5.4 LLAOL advised that the Immigration queues have improved following the introduction of new rosters and that they continue to work closely with the UKBA to further improve the service.

5.4 LLACC members were informed of the decision to terminate the PRM service with the current provider following the AOC's rejection of Mitie's year 2 proposals.

5.5 LLACC members were updated on the Airports growth for the first 6 months of the year which saw 11% growth in passengers number compared to the same period for last year this has primarily due to the growth in scheduled traffic from central and eastern Europe. GA traffic and Cargo have also seen strong increases. Members commented on the increase in cargo traffic during the daytime period rather than night time.

5.6 Members were advised that problems with road access to the airport will not be easy to fix without significant investment and the LLAOL will continue to work with transportation advisors and LBC to seek a suitable solution to surface access.

5.7 Members were advised that the Car Transporter facility should be complete within the next couple of weeks. Once complete it is hoped that the facility will create a safer environment for staff and the general public using the area.

5.8 Members were updated on the progress of the installation of the new Surface Movement Radar, completion is expected by the end of October.

- 5.9 LLAOL reported on the installation of the 10th x ray lane within the Central Search area and the installation of the automated tray return. All works should be completed by the end of August.
- 5.10 LLAOL advised that improvement works in the mid term car park are due to commence next week.
- 5.11 Members were advised that following the introduction of a new waste contract and recycling initiatives recycling has increased from 22% to 36%. LLAOL confirmed that recycling facilities are available across the airport although it is currently not available in the departure lounge. LLAOL advised that all business partners are aware of the recycling and are fully onboard with the programme.
- 5.12 LLAOL gave an update regarding the Community Trust Fund which provides support for local community initiatives. LLAOL confirmed that all requests for funding are vetted independently. It was suggested by LLACC that more encouragement should be given to requests for funding and requested further details on how to apply for funding. It was suggested that for the next meeting LLAOL produce a report on how the funds are managed and the rules that need to be applied.

LLAOL

6 Luton Borough Council Report

- 6.1 LBC advised member that Planning Application for easyJets Hangar 89 proposal had yet been approved.
- 6.3 Junction 10a – LBC updated and advised that the works will require a submission to the IPC and that this process has already commenced
- 6.3 The Highways Agency have issued holding objections on any major planning application that impacts on Junction 10a. LBC stated that they are keen to resolve this situation asap. LBC advised that design is acceptable to the Highways Agency but there will be a further round of consultation and funding bids have been submitted to contribute towards the works.
- 6.4 LBC referred to the LDF and the Core Strategy which is currently being held in abeyance until a response has been received from the inspector.

7. Consultation on future Aviation Scoping Document

The Chairman briefed members on the DfT consultation scoping document. The Chairman advised that there was much more in the document than just NTSC business therefore felt that the LLACC need to consider the document Following discussion it was agreed that members would submit any comments they wished to make by the end of August to allow the Chairman to take a draft response to the next NTSC for discussion.

LLACC

The Chairman advised that the consultation deadline was 30th September.

8. Report on Annual Meeting of UKACC Liaison Group

- 8.1 The Chairman reported on the Annual meeting which took place in Aberdeen in June. A variety of issues were discussed including the Development of a Sustainable Framework for Aviation Scoping Document and were advised that

is was one of the five priorities highlighted by the DfT in their current Business Plan.

- 8.2 The Chairman advised that PRM and pre-notification were discussed. All attendees agreed that something needed to be done, but it was unclear who was going to take ownership.
- 8.3 UKACC members requested that the DfT be reminded that airport operators and ACC's be advised as soon as any changes are envisaged in rail franchises to allow the opportunity to influence the provision of services to connect with airports.

9 Correspondence received since 11 April 2011

Correspondence was noted by members.

10 Any Other Business

- 10.1 A member questioned the improvements to Hangar 89 and whether the works impacted aircraft using the Taxiway. LLAOL confirmed that there would be no impact on aircraft operations.
- 10.2 Members made reference to the response to the Air Passenger Duty and agreed that it would be worth writing to register power of interest.
11. Date of Next Meetings

NTSC 7th September 2011 at 14.00
PSSC 7th September 2011 at 10.30
LLACC 17th October 2011 at 13.00